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- 1 Head of Chambers : M. Moksadul Islam, Barrister**
- 2 ADDRESS : Legal Steps**  
3A Sonartori Tower  
12 Sonargaon Road  
Banglamotor, Dhaka 1000  
Bangladesh
- SUPPORT : 1. Nahid Hossain, Advocate**  
2. Momin Chowdhury, Head Clerk  
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- 4 DATE OF BIRTH : July 12, 1968**
- 5 NATIONALITY : Bangladeshi**
- 6 MEMBERSHIP IN PROFESSIONAL SOCIETIES : Member, Honourable Society of Lincoln's Inn (UK).**  
Member, Bangladesh Bar Council, Dhaka.
- 7 EDUCATION : Barrister-at Law, Lincoln's Inn (UK), 2001.**  
LL.B (Hons.), University of Wolverhampton, UK, 1998.
- 8 OTHER TRAINING : SAARC Chamber Training Workshop on Understanding WTO**  
Instruments: Business Implication for SAARC (February 2005), Pearl Continental Hotel, Bhurban, Pakistan
- 9 LANGUAGES & DEGREE OF PROFICIENCY : Languages Speaking Reading Writing**  
Bengali Excellent Excellent Excellent  
English Excellent Excellent Excellent
- 10 COUNTRIES OF WORK EXPERIENCE : United Kingdom (UK), Bangladesh, Pakistan, Singapore and**  
Italy
- 11 EMPLOYMENT RECORD : Noted few.**  
**ADMINISTRATOR GENERAL AND OFFICIAL TRUSTEE (AGOT)**  
**July 2010 to Present**  
**Assistant Official Liquidator, Bangladesh Supreme Court**  
**The AGOT Office:**

In 1938, Official Receiver Act, and Official Trustee Act were enacted and both the offices of Official Receiver and Official Trustee are being administered under these Acts. A Joint Secretary of the Ministry of Law of the then East Pakistan was in charge of both the offices with separate budget. In pursuance of the recommendation of the ENAM Committee, both the offices were amalgamated in 1982 and re-named as "Director General, Official Trustee & Official Receiver, Bangladesh Supreme Court".

**Functions of the AGOT Office:**

- To maintain & lease out the property of the zamindar estate.



- To maintain, manage & sell out the property of the company declared insolvent by the court.
- To maintain, manage & sell out the property of the wound up companies as per direction of the High Court Division.

<b>ENGAGEMENT 9</b>	<b>: Resource Planning and Management Consultants (Pvt) Ltd., Bangladesh</b>
<b>FROM – TO</b>	<b>: January 2006 – Present</b>
<b>POSITION HELD</b>	<b>: Legal Advisor</b>
<b>DESCRIPTION OF DUTIES</b>	<b>: Providing advise and assistance to the Company on Civil and Criminal Law, Administrative Law and Constitutional Matter, Company Matter, Land Law, State Acquisition and Tenancy Act, Banking, Intellectual Property Law, Commercial Law, IT Law, IP Law, Military Law, Civil Aviation, etc. Also responsible for management policy, land policy, housing policy, environment policy, laws and regulations.</b>
<b>ENGAGEMENT 8</b>	<b>: Al Arafah Islami Bank Limited</b>
<b>FROM – TO</b>	<b>: 2004 - Present</b>
<b>POSITION HELD</b>	<b>: Retainer</b>
<b>DESCRIPTION OF DUTIES</b>	<b>: Giving advice in general, writing opinion, and vetting legal document which includes land registration deeds, mortgage deeds etc. and different memorandums. Conducting cases, especially in the Supreme Court of Bangladesh, on matters relating to Bank Companies Act, Companies Act, Arbitration, etc.</b>
<b>ENGAGEMENT 7</b>	<b>: The Federation of Bangladesh Chambers of Commerce and Industry (FBCCI)</b>
<b>FROM – TO</b>	<b>: 2003-2003</b>
<b>POSITION HELD</b>	<b>: Consultant</b>
<b>DESCRIPTION OF DUTIES</b>	<b>: Framed the Rules of Arbitration for the Bangladesh Council of Arbitration (BCA), FBCCI. Advised BCA on various aspects for setting up an Arbitration Centre.</b>
<b>ENGAGEMENT 6</b>	<b>: Legal Steps—A full Service Law Firm working all over Bangladesh.</b>
<b>FROM – TO</b>	<b>: 2002 - Present</b>
<b>POSITION HELD</b>	<b>: Head of Chambers</b>
<b>DESCRIPTION OF DUTIES</b>	<b>: Tasks involved with drafting plaints, petition, written statements, petitions, written objections, affidavit in opposition, counter affidavit etc, attending client conferences and negotiations and also appearing in the court hearings (all</b>



over Bangladesh). Responsible for drafting legal case papers for individuals, corporate institutions, autonomous organizations, corporation, etc. and appearing in the court hearings and receiving judgment. Worked on regulatory and legal matters for public sector, enterprises. Drafted rules of arbitration for the FBCCI.

Areas of Interest:

Civil, Criminal, Writ (Constitutional Matter), Company Matter, Contract, Banking, Admiralty/Maritime, Service Matter, ICT, Telecommunication Sector, Labour or Employment Law, Land Law and Intellectual properties.

**A sort list of the recent clients:**

- Al Arafah Islami Bank Limited (Especially assigned)
- Tania Textile Mills Limited
- Niagara Textiles
- Resource Planning & Management Consultants (RPMC)
- Dubai Bangladesh Cement Industries Limited
- Tania Spinning Mills Limited
- Regent Ken International Limited, Indonesia
- The Federation of Bangladesh Chambers of Commerce and Industry (FBCCI)
- Infosys Technologies Ltd, India
- Munir Sukhtian International Ltd or Nour Bangla
- CEAT Limited, India
- Arial Maritime Limited, Singapore
- Champion Motors, USA
- Tokio Marine & Nichido Risk Consulting Co., Ltd., Japan
- Galileo Avionica, Italy
- United Overseas Bank Limited, Singapore
- IBM Global Services, China.
- Bashundara Group (Gold's Gym), Dhaka
- Pragati Life Insurance Co. Ltd
- TATA-ACI (Tetley Tea).
- International Air Transport Association (IATA)
- Administrator General and Official Trustee (AGOT).

<b>ENGAGEMENT 5</b>	<b>: IRIS Legal and Judicial Capacity Building Project funded by the World Bank</b>
<b>FROM – TO</b>	<b>: 2002 – 2003</b>
<b>POSITION HELD</b>	<b>: National Consultant</b>
<b>DESCRIPTION OF DUTIES</b>	<b>: Advised IRIS on various aspects of the Supreme Court of Bangladesh and its present case management system, visited</b>



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lower judiciary and conducted seminar on case management, conducted survey on different aspects of the judiciary.

**ENGAGEMENT 4** : **The Law Associates, Dhaka**  
**FROM – TO** : **2001 - 2002**  
**POSITION HELD** : **Associate**  
**DESCRIPTION OF DUTIES** : Drafting complaints, written statements, petitions, written objections, affidavit in opposition, counter affidavit etc, attending client conferences and negotiations. Responsible for drafting legal case papers for individuals, corporate institutions, autonomous organizations, corporation, etc. Worked on regulatory and legal matters for public sector, enterprises on management policy, land policy, housing policy, environment policy, laws and regulations.

**ENGAGEMENT 3** : **Julia Coopers and Co. Solicitors, London, UK**  
**FROM – TO** : **2000 - 2001**  
**POSITION HELD** : **Associate**  
**DESCRIPTION OF DUTIES** : Giving advice on employment law, immigration law, family law and legal aid. Preparing reports on legal aid.

**ENGAGEMENT 2** : **Gadwah and Co. Solicitors, London, UK**  
**FROM – TO** : **1999-2000**  
**POSITION HELD** : **Associates**  
**DESCRIPTION OF DUTIES** : Preparing bills for the legal aid services rendered by the firm.

**ENGAGEMENT 1** : **Malik Solicitors, London, UK**  
**FROM – TO** : **1997 - 1998**  
**POSITION HELD** : **Associates**  
**DESCRIPTION OF DUTIES** : Giving advice on employment law, immigration law, family law and legal aid. Preparing reports on legal aid.